



AFCEA TIDEWATER CHAPTER
BOARD OF DIRECTORS (BOD)
3 Nov 2011 Minutes

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I. In Attendance

Refer to Attachment A: BOD/Committee Attendance (source: BOD worksheet in “AFCEA BOD Contact Points 2011-12.xlsx”)

II. Standing Old Business

1. AFCEA Member Drawing. Started in Jan 2009. Member drawn for October 2011 luncheon was not present. This will be \$40 during the Nov meeting.
2. A recommendation was made as part of JWC Booth lessons learned to procure a sturdier flag stand. Status: NSTR. Will be tracked via Programs_JWC quad chart. Item closed.
3. Treasurer to purchase new laptop (approx \$1200) and donate the old one to a school or the robotics team. Status: Bobby and Steve met Sunday, 16 Oct 11 at OfficeMax and purchased one with MS Office and Quicken for under \$620. Item closed.
4. A recommendation was made to increase the raffle budget allocation from \$600 to \$700. Status: appropriate Director will include in budget input. Item closed.
5. Discussion at the June BOD was to form an .EDU based Subchapter (reference AFCEA Email: Wednesday, June 01, 2011 10:24 AM and subsequent ones by Bill and Sam). Status: Tim Harschutz provided update -- Old Dominion University is interested and has a student chapter model we may be able to use. \$5K grant is available from AFCEA Int’l for starting student chapter. Further updates will be provided via Community Affairs quad charts. Item closed.
6. Charlie motioned that we do something to fix the sound or change orientation of the room for Chapter luncheons. Status: Sound level was good at the far end of the room for the October luncheon—just can’t roam with a wireless mic without terrible feedback. Item closed.



III. President/ Vice President Direction

1. Goals and objectives for 2011-12. BOD and Committees reviewed Attachment B, ensured linkage to quad charts, provided (or will provide) inputs via the quads, and focused their marketing of STEM and scholarships to people and schools on the Peninsula. Forace McDaniels will ensure all Directors and Committee Chairs can upload changes to their quad charts on the chapter website.
2. Budget for 2011-12. BOD and Committees reviewed proposed budget at Attachment C and will provide inputs to Ken Hirlinger **NLT 29 Nov 11** (2 days prior to the next BoD).
3. Chapter Theme. BOD and Committees discussed a theme for our chapter and decided on “Community Outreach “. Secretary motioned for the proposed theme. President seconded. All present affirmed, motion passed.
4. Dave and Ken brought up discussion on the need to stratify how we recognize our sponsors. What promotional and access benefits should we provide? How are sponsors’ funding matched to chapter goals and objectives? May be appropriate for Programs – Corporate Sponsorship or Governance – Executive Committee to address.

IV. Director/Committee Reports

Directors/Committees provided their updates as presented in Attachment B: BOD/Committee Reports (source: Quads worksheet in “AFCEA BOD Contact Points 2011-12.xlsx”) **by Director/Committee Chair**. (Note: each Activity listed in Attachment B has a corresponding Powerpoint quad chart posted at the chapter website <http://www.afceatidewater.com>)

V. AFCEAN of the Month Nomination

The BOD nominated MSgt Paul Kammerman as AFCEAN of the Month for November and is our nominee for AFCEA International’s monthly competition. Refer to Attachment D: AFCEAN of the Month.

VI. Comments/Questions

If you have questions or comments, please contact me at 757-764-6427 or 757-218-5613, Steven.Simkins@langley.af.mil, or Sam Moore at 757-867-7893; sam.moore.ctr@cox.net.

// signed, sns – 7 Nov 2011 //

Steven N. Simkins, USAF

Secretary, TIDEWATER CHAPTER AFCEA

<http://www.afceatidewater.com>



Attachments

- A. BOD/Committee Attendance
- B. BOD/Committee Reports
- C. 2011-12 Budget
- D. AFCEAN of the Month



Attachment A: BOD/Committee Attendance

Attended 3 Nov 11	BOD Positions	Title	First	Last
x	President	Mr	Ken	Hirlinger
	Vice President - Military	Col	Glenn	Powell
x	Vice President-Industry	Mr	Dave	Hunninghake
x	Secretary	Mr	Steve	Simkins
x	Treasurer	Mr	Bobby	Martin
x	Director of Programs	Mr	Sam	Moore
x	Director of Membership Services	Mrs	Lynne	Mills
x	Director of Community Affairs	Mr	Tim	Harschutz
x	Director of Member Development	Mr	Frank	Richardson
	Director Publicity	Mr	Larry	Watlington
	COMMITTEES			
x	STEM	Mr	Mike	Mitchell
	Scholarships	Mrs	Makeva	Flowers
	Enlisted Liaison	SMSgt	Suzanne	Clemons
	JWC Coordinator	Mr	Mark	Peterson
	Golf Tournaments	Mr	Bill	Marion
	Small Industry Representative	Mr	Charles	Smith
	YAC Government Advisor	TSgt	Ghanshyam	Sharma
	YAC Industry Advisor	Mr	Tevan	Green
x	YAC President	TSgt	Norman	Robinson
x	YAC Vice President	Mr	Forrest	Little
	STANDING			
	Web Master	Mr	Mac	McDaniels
	Chaplin	Mr	Tommy	Crisler
	International Council Member			
	Regional Vice President	Mr	Steve	Kelley



Attachment B: BOD/Committee Reports

Director/Committee	Director Lead	Activity	Activity Lead
Community Affairs	Tim Harschutz	Armed Forces Outreach	Col Glenn Powell
Community Affairs	Tim Harschutz	Hampton Roads Chapter Integration	Ken Hirlinger
Community Affairs	Tim Harschutz	HRTC	Name
Community Affairs	Tim Harschutz	Industry Outreach	Name
Community Affairs	Tim Harschutz	Wounded Warrior	Name
Development	Frank Richardson	Awards	Name
Development	Frank Richardson	Jobs Networking	Name
Finance	Bobby Martin	Budget	Name
Finance	Bobby Martin	Tax	Name
Governance	Executive Committee	Annual Report	Name
Governance	Executive Committee	ByLaws	Steve Simkins
Governance	Executive Committee	Executive Committee	Name
Governance	Executive Committee	Goals and Objectives	Ken Hirlinger
Membership	Lynne Mills	Enlisted Liasion	Name
Membership	Lynne Mills	Recruit Retain	Name
Membership	Lynne Mills	SB Committee	Charlie Smith
Membership	Lynne Mills	Volunteer Social	Name
Programs	Sam Moore	BOD Elections	Ken Hirlinger
Programs	Sam Moore	Corporate Sponsorship	Charlie Smith
Programs	Sam Moore	Golf	Bill Marion
Programs	Sam Moore	Guest Speaker and Events	Col Glenn Powell Bill Marion
Programs	Sam Moore	JWC	Mark Peterson
Programs	Sam Moore	Member Meeting (Luncheon)	Sam Moore
Publicity	Larry Watlington	Signal and News Letter	Larry Watlington
Publicity	Larry Watlington	Web	Forace "Mac" McDaniels
STEM	Mike Mitchell	Adopt A School	Name
STEM	Mike Mitchell	Robotics	Porter Clapp
STEM	Mike Mitchell	Scholarships	Makeva Flowers
STEM	Mike Mitchell	Teacher Tools	Name
STEM	Mike Mitchell	Tidewater Science Fair	Will Allen?
STEM	Mike Mitchell	UAV	Rhonda Richardson
YAC	Norman Robinson	Socials	PENDING
YAC	Norman Robinson	Tours	PENDING



Attachment C: 2011-12 Budget



AFCEA_2011BUDGET
_10Oct2011.xlsx



Attachment D: AFCEAN of the Month

Master Sergeant Paul Kammerman, USAF, Tidewater Chapter

Master Sergeant Paul Kammerman, USAF, is the Superintendent, Plans & Programs assigned to the 10th Intelligence Squadron, Joint Base Langley - Eustis, Hampton, Virginia. For his outstanding abilities, he was handpicked to provide leadership for overseeing systems planning, acquisition, integration, and maintenance for unit weapon system function, advancement, and modernization. Master Sergeant Kammerman leads 5 sections/13 programs for Sentinel Intelligence, Surveillance, and Reconnaissance (ISR) weapon systems and directs 7 key communications/logistics functions for distributed data processing, exploitation, dissemination and drives delivery of real-time imagery/signals intelligence supporting warfighter forces.

As a member of the Tidewater Chapter, Master Sergeant Kammerman supports the chapter's Membership through a variety of activities during the year. In addition, to supporting some of the bigger events like Joint Warfighter Conference and Chapter Recognition Meetings, each month he is one of a small team that implements our Monthly Member Luncheon Meeting consisting of 21 sponsored tables and up to 210 attendees. As part of the Luncheon support team, the Master Sergeant coordinates personnel to support display setup/tear down, assist with check-in, conduct raffle(s), and act as senior member/leadership escorts. Kammerman's outstanding organizational abilities help the chapter accomplish a wide variety of activities in a timely and efficient manner and he manages his chapter responsibilities while attending college and supervising 63 airmen/contractors in their mission and operational performance. He recently completed his Bachelor's Degree in Information Systems Management from the University of Maryland.

In recognition of his dedication and efforts in support of the chapter and the association, AFCEA proudly names Master Sergeant Paul Kammerman, USAF, AFCEAN of the Month.